



2021 LG Professionals Australia National Federation Awards Submission Guidelines

**Environmental Leadership and Sustainability Award
Innovative Management Initiative Award
Community Service Delivery Award
Partnerships and Collaboration Award**

1. About the Awards

Local Government Professionals Australia (LG Professionals Australia) is the national body representing local council executives and professionals, promoting the interests of members through advocacy, networking, and thought leadership. These members are the state- and territory-based local government professional organisations:

- LG Professionals, NSW
- LG Professionals, NT
- LG Professionals, SA
- LG Professionals, Tas
- LG Professionals, WA
- LGMA QLD
- LGPro Vic

The LG Professionals Australia National Federation Awards is an annual celebration of outstanding achievements in local government. The Awards honour local governments for their effort in making a difference in their communities and showcase the innovative solutions that demonstrate leading practices, deliver quality services and better outcomes for communities, and have the potential to be replicated across the country.

Awards Ceremony

The awards will be presented at the LG Professionals Australia Gala Dinner and Awards Ceremony on Wednesday 25 August 2021, to be held at the QT Hotel in Canberra. Winners will receive a trophy for their council. Winners and finalists will be featured in an awards publication to be circulated industry-wide.

Winners will have the opportunity to self-promote through a publicity program with LG Professionals Australia which may include presenting at associated events.

2. Award Categories

Environmental Leadership and Sustainability Award

This award recognises dedication to environmental and sustainability excellence in projects that meet the needs of the present without compromising the future. This may include stand-out projects or initiatives or apply to the improvement of corporate processes that demonstrate real or potential benefit to the environment. Sustainability may refer to both environmental considerations and wider sustainability impacts on people, resources, and communities.

Innovative Management Initiative Award

This award recognises projects or initiatives that demonstrate new approaches to leading, facilitating, or administering which result in positive changes to local government processes and practices, and ultimately bringing outstanding benefits for the council and/or the wider community.

Community Service Delivery Award

This award recognises excellence in community services as evidenced by way of corporate process

improvements, outstanding project initiatives, management and leadership practices, or similar demonstration of practicality and resourcefulness. The award recognises councils that consider their responsibility in shaping community views and behaviours and actively engage with citizens.

Partnerships and Collaboration Award

This award recognises effective community and/or cross-council collaboration in achieving positive outcomes. This collaboration may include partnerships that either provide or improve upon existing services that enhance physical or social infrastructure or strengthen links to other levels of government.

3. How to Enter

Nominations should be submitted online at www.lgprofessionalsaustralia.org.au by COB **Monday 21 June 2021**. To be eligible, councils must first enter through the respective State Association's awards process. Please contact your State Association for further details.

Northern Territory councils may submit a nomination directly through our portal as there is no LG Professionals, NT local awards.

By submitting the nominations, councils and applicants consent to the written materials and photos provided to be used by LG Professionals Australia in any publications, brochures, internet site, or other promotional initiatives.

4. Key dates

Nominations open	19 April 2021
Nominations close	21 June 2021
Judging Period	July 2021
Winners announced at LG Professionals Australia Awards Dinner	25 August 2021

5. Assessment Criteria

An independent judging panel will assess all submissions. Each application will be considered in the local council and community context. Larger funded projects will not necessarily be rated higher than smaller initiatives.

The panel's decision is final, and there will be no further correspondence in relation to their decision.

Selection Criteria
<p>A cover page indicating the following:</p> <ul style="list-style-type: none">• Award category• Name of Council• Project Title• Main contact for the project and contact details• Names of other team members
<p>Overview (200-word limit) Provide a brief summary of the project or initiative outlining key information and achievements. This will be used in the award publication.</p>
<p>Why this project? (350-word limit)</p> <ul style="list-style-type: none">• What is the rationale behind the project?• How does the project support local priorities or needs in line with the community context and long-term goals of the council?• How does the project address relevant issues and prioritise needs in the community?
<p>Project Delivery (350-word limit)</p> <ul style="list-style-type: none">• How is your project carried out in a structured way with clearly defined objectives, scope, and outcomes?• How is the project financially sustainable?• How did project managers identify and engage relevant stakeholders?• Are there monitoring and evaluation processes in place to ensure the project continues to improve over time?
<p>Impact (350-word limit)</p> <ul style="list-style-type: none">• How has your project demonstrated tangible, measurable outcomes?• Has the project achieved what it set out to deliver?• To what extent has this project add value to the council or the community?
<p>Leading Practice (350-word limit)</p> <ul style="list-style-type: none">• To what extent is this project or initiative serve as leading practice in the sector?• Is your project scalable? Are there any growth opportunities?• Is your project replicable by other councils? How have you contributed to the knowledge base to the benefit of other councils?
<p>Other</p> <ul style="list-style-type: none">• Provide three to five colour photos relating to the nomination. Photos must be at least 1 MB and in jpeg format. Please provide names and titles of people in each photograph along with a short description.• Attachments are welcomed (maximum 10-page)• Links to multimedia (i.e., videos and websites) may be included

For further information, please contact Irene Fung at irene@lgprofessionalsaustralia.org.au